

CFDMC Board Minutes  
Tuesday, February 16, 2016 at 4 pm

Board Members Attending: Eric Alberts, Sheri Blanton, Dave Freeman, Dr. Mike Gervasi, Daniel Harshburger, Randy Hartley, Douglas Healy, Aaron Kissler, Dr. Peter Pappas, Wayne Smith, Clint Sperber, Karen van Caulil, Lynda W.G. Mason

Others Attending: Lynne Drawdy, Steve Lerner for Alan Harris, Matt Meyers

Call to Order: Randy Hartley called the meeting to order at 4:04 p.m. A quorum was reached.

Review & Approval of January 2016 Minutes: Randy Hartley asked for any corrections or discussion and there was none. Dave Freeman moved to approve the minutes and Dr. Gervasi seconded the motion. The minutes were approved as submitted.

Approval of January 2016 Treasurer's Report: The report was emailed to the Board prior to the meeting. Dave Freeman moved to approve and Clint Sperber seconded the motion. There was no discussion and the report was approved.

Old Business:

- Traffic Light Report: Lynne advised that we are on track to meet all deliverables for this quarter. In the base grant, we have two deliverables due this quarter. The first is an assessment of healthcare deficiencies in a medical surge event. A survey will be sent out to coalition members to capture this information and will be combined with information regarding gaps in the project templates. The second is an update to the strategic plan. Lynne asked the Board for permission to use the ASPR assessment report to draft an update to the strategic plan and send this out to coalition members for input prior to presenting to the Board for approval in March. The Board agreed. There are three Ebola deliverables due this quarter: The first was completed by providing training on frontline hospital criteria on February 10. The second is an assessment of EMS capabilities in transporting highly infectious patients; an assessment was sent to the EMS agencies in the region in December with 11 responding to date. A reminder will be sent and those who do not respond will be contacted individually. The last is an Ebola gap analysis; this will be completing using information from the site visits held through March and the self-assessments completed by hospitals not having a site visit. The gap analysis will be updated in May when all stakeholders meet to review and discuss the site visit data. Matt advised that two ICAR assessment site visits and one frontline site visit have been completed and all others have been scheduled. He stated that the hospitals have done an extraordinary job in preparing and the team has performed well. Lynne advised that there is an Ebola deliverable to hold an exercise in the final quarter. She stated that we have been told that DOH will provide a tabletop at the May healthcare coalition task force meeting that will meet this deliverable, but we have also been asked to partner with DOH in Orange County to do an Ebola tabletop; Orange County is working with CDC and will handle all logistics and facilitation of the exercise. They have asked the Coalition to sponsor lunch (approximately \$300) and to pay for CMEs, CEUs and CHEs (\$1,700). Lynne asked the Board for approval for these expenses and advised that there is funding available through the Ebola contract dollars. Eric, Dave and Clint agreed that this was a worthwhile partnership. Eric moved to approve the expenses and Dr. Pappas seconded the motion. There was no further discussion and the motion was approved.

- Warehouse Update: Dave Freeman reported that he is working with the owner on required renovations (air conditioned space and a front entrance and office/meeting space). This issue is stable and Dave will report begin bimonthly reporting.
- Regional Trauma Agency Pilot: Dr Pappas stated that he met with Deputy Secretary Kim Barnhill who fully supports the region 5 concept. He stated that he is in the process organizing trauma stakeholder meetings with EMS and in March and April will meet with other stakeholders. He is targeting June for the initial meeting with the Executive Committee. Dr. Pappas stated that this pilot will provide a model for other regions.
- ASPR Coalition Assessment/Strategic Plan: The strategic plan update was addressed in the traffic light discussion. The Board discussed the newsletters regarding the ASPR grant funding for the hospital preparedness program being in jeopardy. This seems more aimed at the states than individual coalitions, and Florida is moving to minimize costs by regionalizing contracts for the coalitions.
- 2016 Annual Hospital Full-Scale Exercise: Eric advised that planning for the March 10 regional full scale exercise is progressing. The exercise has 57 agencies, including the FBI and the English Consulate, and 550 victim volunteers participating. Burger King and Coke are providing meals and drinks for the volunteers. He stated that he has support videos from the FEMA Director Craig Fugate, from the ASPR Assistant Director and from the Florida Emergency Management Director.
- Funding Process Updates: The chairs provided updates on the funding process. Eric advised that the hospital committee has submitted its three projects. The community health center, long-term care, EMS, disaster behavioral health and public health committees are in the process of developing projects. NOTE: the deadline for extending project has been moved to March 31.

#### New Business:

- SPOT Update: Dave stated that he felt this year's Strategic Planning Oversight Team (SPOT) meeting went very well. This is the process used by the state to prioritize and fund projects statewide under the PHEP/CDC and ASPR preparedness grants. Dave stated this is the last year of the five year funding period and there is concern over potential cuts to next year's funding. Clint advised that there was a total of \$42 million in projects (55 for PHEP/CDC and 22 for ASPR). During the SPOT meeting, the projects were presented and discussed, and each region then voted; these votes were combined to develop the funding priorities. Dan asked if these are brought to the Board for consideration. Dave advised that he and Clint vote together for the Region and use input from the Board in their voting on these statewide priorities. The funding allocated to Region 5 is then brought to the Board for prioritization. Lynne reported that Christie Luce has release preliminary information on the rankings and for ASPR the #1 ranked project was the healthcare coalitions, with #2 sustainment of the healthcare coalition task force and #4 the state medical response teams. The final rankings list will be sent to the Board when received.
- Healthcare Coalition Task Force Update: Dave provided an update on the January task force meeting. A major topic was the need to regionalize the coalitions. There are currently 14 coalitions in Florida and they are working to align these to the RDSTF regions. We do not yet

know the funding methodology that will be used but feel this year's allocations to the coalitions will be more equitable. For the fiscal year beginning in July, the state will no longer contract with individual hospitals but will send the allocations through the coalition contracts. Eric suggested requirements for hospitals to receive these funds, including use of EMResource, joining the coalition and participating in meetings. Matt stated that during the site visits it has been noted that PPE is expiring or will soon expire. He stated that the hospitals' ability to sustain this equipment is critical. Dan asked how funding will be distributed from the coalition. The Board has already approved this year's budget and the Board will also approve and prioritize the projects from the funding committees. The new fiscal year allocation will be outlined in an annual budget that will be vetted by the Executive Committee and then brought to the Board for voting. Dan suggested that we look at a regionalized cache system for equipment.

#### Announcements & Upcoming Events:

- Upcoming events include the February 25 Tornado Tabletop. Dave reported that the SMRT is also providing support to Hamcation, and that we are entering marathon season at Disney. There is a marathon next week and the Invictus games are upcoming.
- The coalition will be providing evaluation of the Region 1 exercise in May. We have 18 individuals who have volunteered and will soon be providing evaluator training to these individuals.
- Other trainings and events are posted on the website calendar.

Next Meeting: The next Board call is March 15.

Adjournment: The call adjourned at 4:45 pm