

CFDMC Board Minutes
Tuesday, March 15, 2016 at 4 pm

Board Members Attending: Eric Alberts, Sheri Blanton, Dave Freeman, Dr. Mike Gervasi, Daniel Harshburger, Randy Hartley, Douglas Healy, Jim Judge, Aaron Kissler, Eric Mock, Dr. Peter Pappas, Davian Santana, Wayne Smith, Clint Sperber, Karen van Caulil, Steve Wolfberg

Others Attending: Lynne Drawdy, Matt Meyers

Call to Order & Welcome: Randy Hartley called the meeting to order at 4:02 pm. A quorum was present.

Review & Approval of February 2016 Minutes: Randy Hartley advised that the February minutes were previously distributed to the Board and asked for a motion to approve. Dave Freeman moved to approve, and Dr. Gervasi seconded the motion. There was no discussion and the minutes were unanimously approved.

Approval of February 2016 Treasurer's Report: Lynne reported that Bob Sorenson has approved the February treasurer's report. Eric Mock moved to approve the report and Doug Healey seconded the motion. There was no further discussion and the February 2016 treasurer's report was unanimously approved.

Old Business:

- Regional Trauma Agency Pilot: Dr. Pappas stated that the final draft has been approved by the State Surgeon General. He stated that two trauma centers within the region are undergoing certification surveys and the pilot is on hold until that is done. He will then schedule a second meeting with trauma leadership to begin filling seats, and will meet again with EMS. He is planning an educational meeting with all stakeholders in June.
- 2016 Annual Hospital Full-Scale Exercise: Eric Alberts reported that the exercise went very well and thanked all for their support, particularly Dave Freeman and Lynne Drawdy. He stated that there were 17 buses transporting 533 volunteer victims to 15 hospitals, the Orlando VA and the Altamonte rehab center. He stated that community partners included FDLE, the FBI and the British Consulate. He reported that feedback from students was positive and it was a good learning experience. Eric stated that he is working on the After Action Report and will share this with the Board. Overall, he stated that we are better prepared should we experience an active shooter incident. Randy echoed Eric's sentiments, thanked all who participated and congratulated Eric on a job well done.
- Funding Process Update. The funding committee chairs provided updated. Eric Alberts stated that the hospital committee has submitted three projects; one for patient tracking, one for evacuation and one for workplace violence. Jim Judge stated that emergency management is not submitting a project but supports the patient tracking project. Clint Sperber advised that the public health committee is meeting next week to finalize projects. Dan Harshburger advised that the EMS committee is working on two projects focused on active assailants; one for a SAVE train-the-trainer course and the second for a mover for victim extraction. Eric Mock advised that long-term care has submitted two projects; one for improving emergency operations plans and the other for COOP planning. Sheri Blanton advised that specialty service providers are working to finalize projects; one for a case management system for mass

fatalities and another for a TRAIN tool for pediatric evacuation which may need to be combined with hospitals. Doug Healey advised that the support service providers have identified two issues - who are the region's support providers and what capabilities do they have. Dr. Gervasi advised that his committee has submitted two projects focused on emergency operations plans and COOP plans. Lynne reported that behavioral health has identified two projects - one for integrating behavioral health into planning, including identifying resources within the region, and the second a train-the-trainer course for disaster behavioral health responders. She advised that Dr. Pappas also is working on a project to do outreach and recruitment for physicians. Lynne advised that the funding committee have done an outstanding job and thanked the committee chairs for their leadership. Once the projects are submitted, they will undergo a peer review ranking process and then will be brought to the Board in April.

- Traffic Light Report. Lynne reported that we are working on several deliverables for the third quarter, due by March 31. These include:

The third quarter Everbridge drill was conducted during the hospital exercise on March 10. The response time was one hour, as compared to previous drill response times of 12 hours. Fifty-one percent (51%) of coalition members responded within the one hour time frame; 8% confirmed late and 41% did not confirm. This will be presented at the coalition meeting to remind members of the importance of setting up a profile and responding to alerts. Lynne will develop an infographic on Everbridge.

Lynne advised that the draft strategic plan was distributed to coalition members for review. One comment was received, adding additional EMS objectives. Dan Harshburger agreed with these. Eric Alberts moved to approve the draft strategic plan, and Dave Freeman seconded the motion. There was no further discussion and the strategic plan was approved.

The Board reviewed and approved the agenda for the March 24 coalition meeting. Lynne will develop a PowerPoint and send out to presenters.

Lynne advised that we are on track to meet the other coalition deliverables due March 31, including the healthcare deliver deficiencies report, the Ebola gap analysis, and the PPE resource plan. These will be developed using the information from surveys and the site visits conducted to date but will be updated following the May meeting to discuss the Ebola gap analysis and site visit data.

Lynne reported that one area of risk is the ICAR EMS inventory. She stated that despite several outreaches, only 11 agencies have responded. Dan Harshburger stated that he would do outreach and Lynne will call each agency to obtain the information.

- Potential 2016-2017 funding: Clint Sperber reported that funding for next fiscal year statewide is \$3.2 million broken out by seven regions for the 15 healthcare coalitions. He stated that last year every coalition received funding. This year, each region will be allocated funding and must divide this among the region's coalitions. The health and medical co-chairs were given two funding options: base plus population or base plus beds. He stated that the co-chairs recommended base plus population which is better for Region 5. This would mean approximately \$560,000 for Region 5, which includes the hospital allocation. Clint advised this funding has not yet been approved. He stated there is also the potential for additional one-time funding (like Ebola this year). Eric asked about the methodology for the hospital funding and Clint stated that we are

open to hospital input and suggested a survey or discussion with the hospitals.

- Warehouse: Dave Freeman advised he met with the warehouse owner last week who received a proposal from the architect for the design for required renovations. Dave stated the proposal had errors and has been returned for correction. The renovations are for separating out the warehouse and installing an exit door and bathroom. Dave advised that the team has set aside dollars for these renovations. Dave stated that once the corrected proposal is received he will prepare a briefing paper for the Board.

Announcements & Upcoming Events:

- Lynne advised that an Ebola tabletop and ICAR workgroup meeting have been scheduled for May 24; information on these has been distributed to coalition member. Matt reported that we have completed site visits at two assessment hospitals and five frontline hospitals; all other site visit have been scheduled and will be completed by April 30. He stated that the hospitals have done an outstanding job in preparing for the site visits to demonstrate capability to manage highly infectious diseases. Lynne reported that we lost the back-up for the assessment hospital site visit and will work closely with the hospitals who are scheduled for a site visit in April to ensure that we do not jeopardize meeting this deliverable.
- Other trainings continue to be posted on the Coalition website calendar. Dave encouraged Board members to provide him with any information that should be posted on the website.
- Eric Alberts reported that he has worked with TEEKS to schedule a free disaster preparedness for hospitals and healthcare organizations course scheduled for April 25 & 26.

Next Meeting: The next Board call is scheduled for April 19, 2016 at 4 pm.

Adjournment: Randy Hartley thanked all for participating and the meeting adjourned at 4:40 pm.