

CFDMC Board Meeting Minutes
Tuesday, April 14, 2015

Board Members Present: Eric Alberts, Sheri Blanton, Dave Freeman, Dr. Jan Garavaglia, Dr. Michael Gervasi, Randy Hartley, Jim Judge, Bill McDeavitt, Eric Mock, Clint Sperber, Lynda W. G. Mason

Participating by Conference Call: Mike Hilliard, Davian Santana, Karen van Caulil

Others Present: Lynne Drawdy, Matt Meyers

Call to Order, Welcome, & Introductions – Randy Hartley called the meeting to order at 3:25 p.m. A quorum was present.

Board Appointments: Randy recognized two retiring Board Members. He presented a letter and certificate of appreciation to Dr. Jan Garavaglia, who is retiring and will be moving to Washington. Dave Freeman recommended that Sheri Blanton be appointed to fill the remainder of Dr. Garavaglia's term. Sheri advised that she has a degree in Criminal Justice and is the program manager for the District 9 Medical Examiner's office. Eric Alberts moved to appoint Sheri; Jim Judge seconded the motion. Sheri was unanimously appointed. Randy also recognized Carmen Weatherford, who is also retiring from the Board. Dave reported that Carmen has served as treasurer for several years. Carmen could not be present today as she is on medical leave but Dave will follow-up to provide her recognition.

Approval of March 2015 Minutes: Jim Judge moved to approve the minutes as submitted, and Dave seconded the motion. The motion passed unanimously.

Approval of Treasurer's Reports (February and March 2015). The reports for these months were previously distributed to the Board. A typo was noted on the February report (the ending balance is \$127,496.69). The Board discussed insurance. Directors and Officers insurance is not yet included but will be obtained prior to July 1. Lynne reported that the coalition's second set of deliverables will be submitted April 15 and a check for \$33,333.34 is expected within two weeks. Jim Judge moved to approve the Treasurer's reports with the noted correction; Bill McDeavitt seconded the motion. The motion passed unanimously.

Old Business:

- Accountant: Dave advised that he and Lynne met with the new accountant and she will take over all financial and accounting duties, including paying bills and preparing taxes. Dave advised that he spoke with Bob Sorenson and Bob agreed to serve as the Board Treasurer. Bob is a CPA and has previously as Treasurer. Clint Sperber moved to appoint Bob Sorenson as Treasurer and Eric Mock seconded the motion which passed unanimously.

New Business: No new business was identified.

Announcements & Upcoming Events:

- Randy reminded everyone that the SMRT is supporting the Leesburg Bikefest on March 24 - 26.
- Dave reminded everyone that the Governor's Hurricane Conference will be held in Orlando May 10-15. Registration information is available on the website.
- Dave advised that emergency management and the SMRTs will be participating in the statewide hurricane exercises.
- Lynne reported that the State Medical Response Teams will be providing a demonstration of their capabilities on June 2 in Tallahassee.

Next Meeting: The next Board call is scheduled for Tuesday, May 19 at 4 p.m.

Adjournment: The Board adjourned at 3:50 p.m. Lynne will open the conference line at 4 pm to update Board members who call in; these individuals will be counted as present.