

CFDMC Board Minutes
May 17, 2016

Board Members Attending: Eric Alberts, Sheri Blanton, Dave Freeman, Dr. Mike Gervasi, Randy Hartley, Eric Mock, Dr. Peter Pappas, Lynda W.G. Mason, Wayne Smith, Karen van Caulil, Steve Wolfberg

Others Attending: Lynne Drawdy

Call to Order, Welcome, Roll Call & Introductions: Randy Hartley called the meeting to order at 4:04 p.m. and a quorum was reached. Lynne advised that the Board members in the southern part of the county are currently responding to tornado activity.

Review & Approval of March and April 2016 Minutes: Dave Freeman moved to approve the minutes as submitted; Dr. Pappas seconded the motion. The March and April 2016 minutes were approved.

Approval of March 2016 Treasurer's Report: Lynne reported that Bob Sorensen reconciled the March accounts and approved the Treasurer's Report. Dr. Pappas moved to approve the March Treasurer's Report and Dave Freeman seconded the motion. The March 2016 Treasurer's Report was approved. Lynne advised that the April report will be forwarded when it is received.

Old Business:

- Regional Trauma Agency Pilot: Dr. Pappas advised that he has three volunteers from among the six trauma centers for seats on the executive committee. He met last week with EMS; there was good representation from across the EMS agencies and he is working on volunteers to fill the EMS seats on the executive committee. Once that group is formed, he will begin planning for a meeting with stakeholders over the summer.

- Traffic Light Report; Lynne reported that there are several deliverables due in May. The most significant is the Region 1 exercise evaluation. Dave, Lynne, Lynda W.G. Mason, and a team of 15 other volunteers are currently in the panhandle, providing controllers and evaluators each day at county level exercise play across the region. The DOH BPR Training and Exercise Unit personnel and Region 1 Coalition are pleased with the team's work.

- Warehouse Design Proposal: Dave said that he awaiting the design plan from the architect. Lynda W.G. Mason asked for additional details on this issue and if the Coalition has any protection should the owner proceed with selling the warehouse. Dave Freeman agreed to provide a white paper outlining this issue.

- Ventilator Strategy: Dave advised that DOH BPR asked the health and medical co-chairs to identify non-profits or government agencies willing to accept a redistribution of ventilators that are currently part of a statewide cache. It has been determined that there are an excess in the state cache. Lynne reported that Region 5 was asked to identify agencies to accept 32 ventilators. The agencies who accept these will own the ventilators and be responsible for

maintaining these. Orlando Health has asked for 8, Florida Hospital New Smyrna asked for 2 and Florida Hospital will take the remaining 22 ventilators. Randy Hartley asked about the cost of the ventilators, and Dave stated that they are between \$5,000 and \$10,000 each. He stated that there are currently caches in each region. He stated that the SMRT considered accepting these but it is too costly to maintain these. Randy stated that he is concerned that this is a waste of critical resources and suggested that the Board write a letter to DOH expressing these concerns. Eric Mock stated that he would prefer these be kept in a regional cache Lynne will report the Board's concern to Clint Sperber.

- Funding Projects for Board Discussion & Vote: Lynne provided an Excel spreadsheet that includes a description of each project and the total dollars requested, the peer review ranking for each project, any suggestions/comments from the peer review committee and the funding committee response, and the agency/point of contact responsible for the project. The spreadsheet will also allow each Board member to rank the projects, with #1 being the Board member's highest priority and #18 being the lowest priority. The Board agreed to individually complete the rankings and submit these to Lynne by May 31. The Board votes will be averaged and will comprise 70% of the final ranking, with the peer review average comprising 30% of the final ranking. Lynne will provide the final ranking to the Board for approval at the June meeting, along with a proposed memo of understanding for agencies receiving funding.

New Business:

- Red Cross Offer: Dave Freeman advised that the Red Cross has offered to donate a box truck to the Coalition. Dave stated that the truck would be beneficial for the warehouse. The team would be responsible for maintenance, insurance, etc. He advised that he will provide a white paper with details to the Board for approval.
- Update from Healthcare Coalition Task Force Meeting: Lynne advised that the meeting was not noticed in time and so no business could be conducted. The meeting included a presentation on the new Florida Infectious Disease Transport Network and a presentation on our Coalition's ICAR project. Both of these presentations will be repeated at the May 24 ICAR meeting.

Announcements & Upcoming Events:

- Invictus Games: Dave reported that the SMRT provided support at last week's Invictus games in Orlando. There were 36 personnel from SMRT 5 and 6. Kathy Handra, the national MRC coordinator, visited and was very impressed with the SMRT capabilities.
- HAI Impact & ICAR Meeting: Lynne reminded the Board that the Coalition is partnering with DOH-Orange to host the Healthcare Acquired Infection Tabletop on the morning of May 24, with an ICAR workgroup meeting following in the afternoon. The event will be at the Orange County EOC. The Coalition is sponsoring lunch and CEUs for the tabletop.
- Dave reminded the Board that other events are posted on Coalition Website Calendar.

Next Meeting/Adjournment: The next Board call is scheduled for June 21, 2016 at 4 pm. The call adjourned at 4:48 pm.