

## 7/19/16 CFDMC Board Minutes

Board Members Participating: Eric Alberts, Sheri Blanton, Dave Freeman, Dr. Gervasi, Jim Judge, Dr. Pappas, Clint Sperber, Wayne Smith, Lynda W. G. Mason

Others Participating: Lynne Drawdy, Matt Meyers

Call to Order, Welcome, Roll Call/Introductions: Dr. Gervasi welcomed attendees and called the meeting to order at 4:02 pm. A quorum was not reached.

Review & Approval of June 2016 Minutes: This will be held for the next meeting.

Approval of June 2016 Treasurer's Report: Lynne reported that Bob Sorenson reconciled the June statement and approved the report. This will be held for the next meeting.

### Old Business:

Orlando Mass Shooting: The Board members thanked Todd Stalbaum for his presentation on the Orlando mass shooting. Lynne advised that a poll to schedule an after action meeting has been sent to the major responders. Dr. Pappas expressed concern and suggested this be opened to the larger trauma, EMS and public health care community. Eric explained that they have been advised by the FBI not to do any debriefings and he will let the Board know when the FBI gives a go-ahead. Lynne explained that the coalition's role is not response but resource coordination and communication with members. She stated the purpose of this meeting will be to hear from major responders what the coalition has done well to support them in preparing for and responding to this type of event, and what the coalition needs to do in the future to help them better prepare/respond. This information will be shared with the Board and coalition members.

Regional Trauma Agency Pilot: Dr. Pappas reported that he has presented the structure to the EMS Directors at a meeting in Orlando last week and has also presented to the Florida Committee on Trauma, and has received strong support from both groups. He stated that he will be meeting this week with Orlando Regional Medical Center to plan a workshop to organize the executive committee. The Trauma and EMS co-chairs have been appointed as well as the public health representative, Clint Sperber. He hopes to have DOH at the executive committee meeting to share their vision. The executive committee will formulate a plan and he hopes to schedule a meeting with all stakeholders, including acute care hospitals and city/county officials, by October.

Traffic Light Report: Lynne provided a final traffic light report for the fiscal year 2015-2016 contract; all deliverables were completed and we have received an audit from the state certifying compliance with all deliverables. The Board members advised that this format is helpful and asked that this be continued. Lynne provided a new traffic light report for fiscal year 2016-2017 which includes all project deliverables, special projects and the projects approved for funding by the Board. There are fewer deliverables this fiscal year but the some deliverables are more comprehensive:

- The first deliverable was a work plan, due September 15. Lynne explained that this was completed using information previously approved by the Board, such as the budget and project information. Changes were made to previously approved risks and trainings based on input received from members at the June meeting. Priority trainings for this year include fatality management, active shooter, decontamination, NIMS/HICS and behavioral health. The Board concurred that these were appropriate. This work plan will be submitted quarterly as a deliverable to show progress.
- Lynne advised that the members asked that we continue quarterly meetings in a central location. She will schedule these meetings and send out the annual meeting calendar.
- Eric reported that the annual exercise is planned for April 6, 2017 including four counties (Orange, Osceola, Lake and Seminole) and will be an alternate care site activation with a hospital. This is being funded by SHSGP (State Homeland Security Grant Program). The Board discussed how to make this exercise more inclusive of other coalition counties. For example, last year, we included other counties as evaluators and controllers. Dr. Pappas suggested looking a videoconferencing capability. We will also host a HAV-A-Bed with all counties again this year. Todd Stalbaum will assist as we transition to the new system. Sheri asked that the medical examiners be engaged in the exercise. Eric agreed to hold a conference call with all members to see how they can assist.
- Lynne reported that one of the most significant deliverables for this year is the development of a mission ready package (MRP). The initial MRP is due September 15 and must identify missions, and then quarterly progress reports are due, with the final MRP due June 15. Lynne advised that we will use the ASPR defined missions, and our plan is to begin with established mission resources, such as the State Medical Response Team, the Environmental Health Team, the Epi Strike Team, the Special Needs Shelter Team, the behavioral health team, Chempacks, etc. As we move through the resource coordination process we will identify member resources for missions and develop MOUs.

SMRT Update: Dave Freeman reported that he has not heard back from the landlord on the needed warehouse renovations; he will follow-up and report back to the Board. Dave provided additional information on the box truck the Red Cross offered to donate to the SMRT. He reported that the Red Cross originally asked that they reserve first right of use, but have at his request removed that request. He stated that in response to Board concerns over the age of the truck, the truck is old and will require maintenance and insurance. He stated that the team currently does not have this capability and when needed we have to lease a truck, for instance in rapid response. He stated that he anticipates that repairs would be less than the cost of leasing a truck for a week. This issue will be pended for a vote at the next meeting.

Vent Strategy: Clint Sperber stated that this issue has been pending discussion with Randy Hartley; Lynne will schedule a call with Randy upon his return.

Draft MOA & Project Implementation: Lynne is working with funding committee chairs on project implementation. Only two projects are being managed outside the coalition, and a draft MOA has been developed. Sheri and Dan will review this and report any issues or concerns. The projects have been added to the traffic light report.

## New Business:

UASI Designation: Matt Meyers reported that the Urban Area Security Initiative (UASI) provides preparedness grant funding to large metropolitan areas. He advised that the Orlando UASI used to get funding but lost the UASI designation in 2012 and we have been advocating for its return since. He stated that it appears as though we will be again receiving this designation and funding. Dave asked if the funding level has been determined. Matt stated that the Orlando Sheriff and Police Chief went to D.C. to advocate for this and the funding could be as much as \$30 million. He stated that in the past this funding was more focused on law enforcement and fire. Dave Freeman stated that health and medical received funding in the past and used this to build medical surge capabilities in the Central Florida metro area, including trailers and equipment for hospitals and the SMRT. Matt stated that we have received the templates for projects and once we receive word about the designation we will have a short turnaround for submitting these projects. A workgroup will be established to develop a plan and projects.

CHEMPAK: Matt reported that chemical antidote caches are placed throughout the region, including hospitals, EMS agencies, at the Orlando Airport. The airport is having difficulty maintaining the cache and is giving it up. Three hospitals have volunteered to take on this cache in addition to the caches they are already maintaining (Martin, Florida East and Central Florida Regional). Dave suggested looking at the distribution pattern of the caches to determine the best placement for optimal coverage. NOTE: The Orlando Airport has worked out their monitoring issues and will be keeping the cache.

Hospital Workgroups: Matt provided a report from two hospital workgroups. The hospital equipment subcommittee has identified a minimum equipment list for all hospitals by size and will be conducting a survey to determine gaps and expiring equipment. This will be the priority for the hospital funding received this year. The second workgroup is looking at communications shortfalls and gaps. Once the hospital equipment and communication needs are identified, these will be presented to the Board for approval.

Announcements & Upcoming Events: Trainings are posted on the coalition website calendar.

Next Board Call: The next board call is scheduled for August 16 at 4 pm.

Adjourn: Dr. Gervasi thanked the Board members for their participation. The call adjourned at 4:57 pm.