

September 20, 2016 Board Meeting Minutes

Board Members Participating: Eric Alberts, Sheri Blanton, Randy Hartley, Alan Harris, Dan Harshburger, Aaron Kissler, Dr. Peter Pappas, Wayne Smith, Karen Van Caulil, Lynda W.G. Mason, Steve Wolfberg

Others Participating: Lynne Drawdy, Matt Meyers, Todd Stalbaum

Call to Order, Welcome, Roll Call & Introductions: Randy Hartley welcomed those present and called the meeting to order at 4:02 pm. A quorum was present.

Review & Approval of June, July & August 2016 Minutes: Steve Wolfberg moved to approve the June, July and August minutes; Lynda W.G. Mason seconded the motion. There was no discussion and the minutes were approved with no dissent.

Approval of June & July, 2015 Treasurer's Reports: Dr. Pappas moved to approve the June and July treasurer's reports and Aaron Kissler seconded the motion. There was no discussion and the treasurer's reports were approved with no dissent. Lynne advised that the August report will be sent to the Board as soon as it is received.

Old Business:

- Update from September Coalition Meeting. Lynne reported that there were 35 members in attendance with approximately 20 joining by webinar/phone. She apologized for the technical glitches experienced by those participating by webinar or phone. Topics included education on Everbridge (an alert was sent during the meeting); the Pulse AAR, and project updates. The presentations on the state's communications director and lessons learned from a local hospital shooting were postponed to the December meeting. A summary of the meeting along with the presentations will be posted to the website.
- September Traffic Light Report: Lynne reported that the September traffic light report includes updates on the deliverables completed during September, and project status updates. Sheri asked if the issue regarding the FEMORS contract was resolved, and Lynne reported that there is no conflict.
- Orlando Mass Shooting AAR and UASI Grant Application: Todd reported that the major responders met with the coalition to prepare the after action report. Lynne advised that the coalition submitted a project through UASI to develop a regional family assistance center plan. Alan Harris reported that several Central Florida counties are meeting to work on developing a plan; Eric asked that the coalition be included and Sheri asked that the Medical Examiners be represented on the group. Dr. Pappas asked that the coalition pull all the Orlando mass shooting after action reports from all disciplines so that we have a comprehensive view of all issues. Lynne will follow-up on this.

- CVE Grant Application: Lynne reported that the coalition worked with the East Central Florida Regional Planning Council and other coalition partners to prepare a grant application for countering violent extremism. The grant was submitted by the Planning Council on the last day, and the budget form was incorrect and the application was rejected. We will apply again next year.
- Regional Trauma Agency: Dr. Pappas stated that the trauma, EMS and public health representatives have been appointed to the Regional Trauma Agency Executive Committee, including Clint Sperber, representing public health. The group is now working on appointing representatives for acute care hospitals, rehabilitation centers, and county and city government. He stated that the executive committee has a call scheduled for September 29, and the first face to face meeting is scheduled for October 28 at Orlando Regional Medical Center, in conjunction with the Florida Committee on Trauma meeting.
- Electric Daisy Concert: Todd reported that the coalition is moving forward with the plan for the coalition to field a team to provide medical support at this Orlando event in early November. The coalition will obtain medical liability and worker compensation coverage for the team members and the City will reimburse the team for all expenses.

New Business:

- Request for Approval for Warehouse Renovations: Information requesting approval to move forward with planned renovations at the warehouse was previously distributed to the Board. Dr. Pappas moved to approve the renovations as presented, and Lynda W.G. Mason seconded the motion. There were no questions or discussions and the motion passed.
- 2017 Hospital Exercises: Lynne reported that the East Central Florida Regional Planning Council has received funding through the State Homeland Security Grant Program to conduct three exercise within the region. One for Volusia/Brevard is scheduled in November and does not include a health component. A hospital exercise including Orange, Osceola, Seminole and Lake Counties is scheduled for April 6, 2017. Eric advised that the coalition will support and each county will manage its own victim volunteers. Lynne advised that another exercise involving the three southern counties is also being planned and she has asked that the coalition be included in the planning.
- Annual Update to Governance Policies: Lynne advised that the coalition governance policies are scheduled to be updated in October. She will send the policy out to the Board for review and input. She will incorporate comments and sent to the Board prior to the October call.

Announcements & Upcoming Events:

- Lynne advised that Dave Freeman will attend the State Medical Response System commanders meeting September 20 & 21 in Viera and both Dave and she will attend the

statewide healthcare coalition task force meeting September 21 & 22 in Viera.

- Randy reminded the Board that other trainings and events are posted on Coalition Website Calendar

Next Board Call: Randy reminded the Board the next call is scheduled for October 18. The call adjourned at 4:34 p.m.