

November 17, 2015 CFDMC Board Minutes

Board Members Participating: Eric Alberts, Dr. Michael Gervasi, Randy Hartley, Mike Hilliard, Eric Mock, Dr. Peter Pappas, Cory Richter, Clint Sperber, Lynda W.G. Mason

Others Present: Lynne Drawdy, Matt Meyers

Call to Order, Welcome, Roll Call & Introductions: Randy Hartley called the meeting to order at 4:04 p.m. and a quorum was reached.

Review & Approval of October 2015 Minutes:

Approval of July – October 2015 Treasurer’s Report: Lynne reported that the accountant has fully reconciled all accounts and Bob Sorenson has reviewed and approved. Dr. Pappas moved to approve the July through October 2015 treasurer’s reports, and Eric Mock seconded the motion; the motion passed unanimously.

Old Business:

- Traffic Light Report: an updated traffic light report was distributed prior to the Board call. Lynne pointed out that in the second quarter Everbridge drill, response rate improved from 40% to 65%; we will follow-up individually with those not responding. Lynne advised that the next coalition contract deliverable is the community vulnerability assessment due November 30; this will be completed using data from the regional Public Health Risk Assessment Tool (PHRAT). The Board asked that the traffic light report be continued.
- Warehouse Update: Lynne reported that Dave Freeman is negotiating with the warehouse owner on the potential move in March 2016. He will bring a final proposal to the Board for approval.
- Regional Trauma Agency Pilot: Dr Pappas reported that the region’s Trauma Medical Directors and Program Managers have reached consensus on the framework. He presented the pilot at the EMS Advisory Council meeting and it was well received (the presentation was provided to the Board). He met with Leah Colston, Director of Emergency Medical Operations, and Steve McCoy, interim EMS Chief, and they are looking at Region 5 as a model for the state. Dr. Pappas advised that we can now move forward in consulting with the EMS Medical Directors. Funding still needs to be identified for these regional trauma agencies but there are funding opportunities available and at present the coalition will support the pilot. Randy thanked Dr. Pappas for his leadership in this initiative.
- ASPR Coalition Assessment: Lynne thanked the Board members who participated in the assessment with Captain Paul Link from ASPR. She stated that she has received feedback from DOH that Captain Link was pleased with the progress made by the Regions 4 and 5 coalitions. Lynne shared her notes and the draft assessment with the Board and stated we will receive the prioritized feedback report within a few weeks. The feedback report will provide

useful data in updating the coalition strategic plan.

- Bioshield Update: Clint Sperber provided an overview of the region's Bioshield exercise. During the first week of November, each of the nine counties within the region participated in this event; three of the nine counties held full-scale exercises. He stated that the consensus is that the exercise went well and provided good learning opportunities. The exercise also provided issues for discussion during the coalition's tabletop exercise scheduled for December 17, such as trigger points for a regional response.
- 2016 Annual Hospital Full-Scale Exercise: Eric Alberts reported that planning for the March 10, 2016 full scale regional exercise is going well. Fifty agencies, including law enforcement, fire rescue, and 15 hospitals and the VA are participating. The coalition will again take responsibility for volunteer management. To meet ASPR requirements, all hospitals will be asked to report bed status. Dr. Pappas stated that with the Paris attack, we need to review plans for mass casualty events with a focus on responding to complex, coordinated attacks that disrupt the entire system. The group discussed an unfolding event in Germany; there were reports that ambulances were used to deploy explosives.
- ICAR Update: Matt Meyers reported on the first assessment hospital site visit. CDC conducted the site visit and coalition members participated to learn from and develop our process. There are an additional six assessment hospital site visits being planned. Lynne reported that we have 22 hospitals registered to go through a frontline hospital assessment. Training for the hospitals and site visit teams has been scheduled for December 14.
- Board Nominations Update: Lynne advised that nominations close November 20. So far we have received five nominations. We are continuing to recruit to meet the geographic and discipline diversity needed. When the nomination period closes, Lynne will prepare a ballot for the December 17 coalition meeting.
- Funding Process Update: Lynne reported that the Board agreed to move forward using the State Homeland Security Grant Program committee structure. The Board agreed to push back the funding process to begin in December. Lynne will send out a Doodle to schedule a brief call to go through the process with the funding committee chairs prior to the December 17 coalition meeting.
- Contract Amendment: Lynne advised that we have not yet received the contract amendment with the additional Ebola funding and contract deliverables but it is expected soon.

New Business:

- Draft Agenda for December 17 Coalition Meeting: The Board reviewed and approved the December 17 agenda. The coalition Bioshield tabletop is scheduled that afternoon from 1 to 5 p.m. The Medical Examiners and FEMORS will also meet that afternoon. Eric advised that he cannot attend the mass fatality meeting but agreed to outline the hospital concerns on mass fatalities for inclusion in that discussion.

Announcements & Upcoming Events:

- Lynne reported that Coalition is hosting Mass Fatality Response training December 8 – 10, 2015 at the State Logistics Response Center in Orlando. This is the first of the coalition's trainings required by contract, and this was the number one priority identified by coalition members.
- Additional trainings continue to be posted on the Coalition Website Calendar

Next Meeting: The Board agreed to cancel the December 15 Board call; any urgent business can be discussed following the December 17 coalition meeting.

Adjournment: The call adjourned at 4:38 p.m.